

Minutes

Bass Lake Fire Department

Business Meeting 7:00 PM on Monday April 7, 2014

Location - Fire Department, County Road K

TOWN OF BASS LAKE, SAWYER COUNTY

1. **Call to order and roll call** – 8 – FD members in attendance – quorum established
2. **Confirmed Posting of Agenda** in three Public Locations– Required public notice given
3. **Agenda** – *Approved*
4. **Confirm Approval of Minutes of last Business Meeting** – *Approved*
5. **Incident Review** –Discussed incidents:
 - i. *All members who respond must be noted on incident report (call sheet) for records*
6. **Training Update** –
 - i. *WITC Calendar <http://www.witc.edu/continuing-educationcontent/publicsafety/pdfs/FireCalendar2.pdf>*
 - ii. *FISTA Chainsaw training on March 29 went well. A Wildland fire and more advanced courses would be good*
 - iii. *Extrication by Pat and Noah planned for training meeting on 04-21-2014*
 - iv. *Pat, Jeff, Lance and possibly Ross will be attending Fire 1 certification*
 - v. **New Generation of Firefighter* three in one training will take place on 04-26-2014 at the New Richmond WITC Campus*
7. **Equipment Readiness and Compliance-**
 - i. *Be careful on soft road shoulders*
 - ii. *Check up on ice rescue equipment*
 - iii. *Check up on Wildland fire equipment and fill brush truck tank*
 - iv. *Members will check Wildland PPE for readiness*
 - v. *Noah will make check list for small equipment mixed fuel (goes bad over a very short time)*

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8. Vehicle Maintenance Update –

- i. Elv replaced yellow light bulb on rear of tender*
- ii. A motion was made to price out and purchase reflective material for rear of FD trucks as visibility is a serious safety problem: Lance and Jeff will look into it*

9. Occupational Safety and Health Committee Report-

- i. Be aware of personal safety during ice rescue*
- ii. New chemicals in smoke discussed, the need for SCBA is extremely important with today's materials and must be worn on all incidents with smoke*

10. Old Business –

- i. Annual picnic on 08/09/2014, comments about this event being for PR more than fundraising.*
- ii. Hand lights arrived and are in service, helmet lights on back order. Question was raised as to why the "donation" account funds were used for this purchase if it was accounted for in the budget*
- iii. "Read with a firefighter" in Hayward was well attended and went well*
- iv. Lance and Jaden did a fire safety presentation and Northwoods Mennonite school in Northwoods Beach on 03-24-2014*

11. New Business

- i. Review of previously approved equipment:*
 - a. Combination fog/straight nozzles for Eng. 1 cross lays (x2)*
 - b. Class A dress shirts with badges and name tags (for formal occasions, parades, etc.)*
 - c. BLFD Patches (a letter from a child to BLFD requesting a patch, as well as "patch exchange" with other departments, were referenced as reasons we need these)*
- ii. A motion was made and approved to purchase a desktop computer for the FD, main usage would be for NFIRS, Fire-Bridge and training. To be presented for approval at April town board meeting by Jeff, Noah will look into pricing in Hayward*

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- iii. *A motion was made and approved to install secure, high speed internet in the fire hall due to security concerns regarding the use of Wi-Fi when logging into Homeland Security servers (when using NFIRS)*
- iv. *Foam must be used for all attack lines less than 1 ¾" (such as 1 ½" cross lays on Eng. 1)*
- v. *New incident report form introduced, contact Noah for any suggestions to improve them.*

12. Requests or Actions Requiring Town Board Approval or Guidance:

- i. *Review and assignment for purchase of previously approved equipment*
- ii. *Internet for FD*
- iii. *Desktop computer for FD*
- iv. *Reflective material for rear of trucks*

13. Review and Approve Purchase Decisions, and Action Items- All approved, none apposed.

14. Adjourned

Attendees:	Patrick Peake Jaden Mullet Andrew Bell Noah Lattin Lance Graber Enos Yoder Elvin Graber Jeff Peake		Absent:	Truit Campbell Jake Slabaugh Brett Watts Ross Mullet Caleb Waggoner
			Absent, but out of the area – not available to attend	Tom Kershaw Guy Vena Marv Mullet Gordy Zimmerman Josh Steinke George Heimbach Bob Krause Pete Sanders

Notes:

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1) Appropriate meeting processes were used – motions, seconds, discussions, and voting

Minutes Prepared by: Noah Lattin	Date Prepared: 04-07-14	Date Approved for distribution to Town Board: <u>4-9-14</u>	Date Approved after reading of minutes at next FD Business Meeting:
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