

Chairperson Hall called the Board of Review to order at 6:30 pm for the purpose of calling the Board of Review into session during the thirty day period beginning on the second Monday of May pursuant to Sec. 70.47 (1) of Wis. Statutes and adjourning it to a later date due to the assessment roll not being complete at this time. Motion by Aubart, seconded by Mrotek to adjourn the Board of Review until June 22, 2013 from 8:00 am to 10:00 am at the Town Hall and for the 2013 assessment roll to be open for examination with the assessor, Claude Riglemon, on June 21, 2013 from 5:00 pm to 7:00 pm at the Town Hall. Motion carried. Meixner will not be able to attend. Aubart, Hall and Clerk Warshawsky will be attending.

These are the minutes of the regular monthly meeting of the Board of Supervisors of the Town of Bass Lake, Sawyer County, held on Monday, May 13, 2013. Members Present: Chairperson Justin Hall, Supervisors Dave Aubart, Ralph Meixner, John Mc Cue, Doug Mrotek, Treasurer Kari Aderman and Clerk Erica Warshawsky.

Chairperson Hall called the meeting to order at 6:32 pm.

Clerk Warshawsky affirmed agenda was posted in compliance with open meetings law.

Hall added "Driveway Permit" under Highway Issues c. Motion by Mrotek, seconded by Mc Cue to approve the agenda listed below with the change:

- Posting of Agenda in Official Locations
- Consent Agenda
- Approve Agenda
- Review and Approve Vouchers for April 2013
- Minutes of the April 16, 2013 Regular Meeting
- Minutes of the April 2, 2013 Fire Department Meeting with Notes from the April 16, 2013 Board Meeting
- Minutes of the February 7, 2013 Planning Committee Meeting

Motion carried.

Hall reported that correspondence was received from the State informing the Town that the PASER program needs to be updated by December. Highway Crew Chief Truit Campbell is aware of the requirement. A "Lake Life Pocketbook" was distributed to each Board Member from the Sawyer County Lakes Forum.

Clerk Warshawsky presented the update on the Town policy regarding Sawyer County Zoning Ordinance 4.26 Accessory Uses and Structure. Warshawsky reported that the Planning Committee is in the process of developing criteria for consideration of accessory buildings on vacant land divided by a town road.

Warshawsky reported that the cost of updating the Town of Bass Lake Comprehensive Plan with the current census data would be around \$3,200.00. Motion by McCue, seconded by Mrotek to approve \$3,200.00 to update the Town of Bass Lake Comprehensive Plan. Motion carried.

Campbell reported that the Planning Committee discussed planting fruit trees at the Windigo Boat Landing. The Planning Committee is looking for 5 6 ft trees. Campbell researched and there are 9 different types to choose from at an approximate cost of \$45.00/tree. Campbell said that the Highway Department could plant the trees. Meixner asked what kind of trees. Planning Committee Chairperson Mark Olson replied apple and crabapple trees Campbell suggested that the Board select 2 different types of regular apple trees (not crabapple) due to cross pollination issues. Aubart asked why apple was selected since it is not the most prolific tree and requires a lot of upkeep and maintenance. Discussion followed. Olson said that he is fine with crabapple trees. Mrotek said that we are better off with crabapple for something decorative. Olson said that the trees are covered in the budget.

Fire Chief Marvin Mullet presented the Fire Department Report. Mullet reported that fire pump testing is scheduled for tomorrow (May 14, 2013) and engine 1 is fixed. Mullet reported that 2 members, Peter and Keith, have been repeatedly absent and will be sent letters. Mullet announced that effective May 31, 2013 Tom Kershaw will resign as

Fire Department Secretary. Kershaw will train Noah Lattin. Mullet reviewed the May 6, 2013 Fire Department minutes.

The annual donation request letter is on hold. Discussion followed. Hose testing is scheduled for the May 18, 2013 and vehicle maintenance is complete. Campbell contacted Mid State and they sent a request to International to cover the work on the fire truck under warranty. International will cover 50% of parts. Mullet reviewed the approved new equipment expenditures: halligan tools for taking windshields out, tubular webbing, self rescue shears and 2 lighted stop slow signs for a total of \$1,310.00 from the donation acct. Motion by Meixner, seconded by McCue to approve items 1, 2, 5, 6 and 7 under 12 ii for \$1,310.00. Motion carried.

Mullet presented the Fire Department Eligibility Statement – Public Officer’s Benefits Program. Mullet reported that this is a federally funded life insurance program and an eligibility statement is required. The current amount is \$300,000.00. The program provides educational support and does not cost anything. Motion by Mrotek, seconded by Aubart to approve. Motion carried.

Kershaw presented Policy Statement SPS 330.16 – Member Assistance Referral Program Statement. Kershaw researched and spoke to Sawyer County Health and Human Services regarding the policy statement. Discussion followed. Motion by Mrotek, seconded by Aubart to approve the Member Assistance Referral Program Statement. Motion carried.

Mullet reported that the Fire Department approved allowing Bass Lake Fire Department members to belong to other fire departments as long as there is no overlap of jurisdiction with the other department. Motion by Meixner, seconded by McCue to allow members to belong to other fire department as outlined in item vii under 12. New Business in the April 2, 2013 Fire Department minutes. Motion carried.

Aubart announced that the Roof/Building Committee will meet on Tuesday, May 21, 2013 at 6:30 pm. Discussion followed. Aubart reported that the cost for a new building is too much and the committee will meet to talk about the possibility of adding a couple of stalls onto the existing building.

Mullet reported that the Fire Department, at the May 6, 2013 meeting approved to formally recognize both the Fire Chief and Assistant Fire Chief as municipal officials (per 60.31 WI Stat. and the Wisconsin Fire Service Guidebook, page 6). Both the Fire Chief and Assistant Fire Chief need to be sworn into office. Motion by Mrotek, seconded by Aubart to recognize the Fire Chief and Assistant Fire Chief as municipal officials. Motion carried

Mullet requested that the debit card procedures be revised. Mullet requested that the full approved amount be loaded on the debit card instead of item by item.. Warshawsky explained that the debit card was originally set up for emergency use only and this was the first time it had been used differently. Discussion followed. Treasurer Aderman said that she understands that the Fire Department is saving money by ordering online, but is opposed to using the debit card like a blank check. Discussion followed. Warshawsky will load the full approved amount and will work with Peake and Lattin.

Campbell presented the Highway Report. The Highway Department has been brushing and limbing trees. Campbell reported that crack sealing will occur May 20 – 24. Campbell also reported that there were 4 plowable snows in April. The Highway Department plowed roads, cleared trees and issued well over 100 permits during the road ban. Hall suggested charging a fee. Discussion followed regarding charging a \$25.00 fee per permit. Campbell reported that he sent pictures to a person in Michigan regarding the flail mower. Campbell will post an ad and next month they may buy.

Campbell presented the grader update. The grader is scheduled for delivery late this week or early next week.

Campbell presented the driveway permit application for Craig Cooper. Cooper would like to move his driveway to 27 S. Campbell reported that there is plenty of site distance. Discussion followed. Motion by Meixner, seconded by Mrotek to approve the driveway permit application. Motion carried.

Treasurer Kari Aderman presented the Treasurer's Report. Aderman presented reports for March and April. Aderman thanked the Board for their understanding and support during her absence. Aderman reported that as of April 30, 2013, the Town has a total of \$550,924.19 in all of their accounts and the Treasurer and Clerk balanced for both March and April. Motion by Meixner, seconded by Mrotek to approve the Treasurer's Report. Motion carried.

Clerk's Report – None

Warshawsky presented the Nonmetallic Mining Ordinance. Meixner asked if it is possible to set a fee at \$500.00 + an additional fee. Motion Meixner, seconded by Aubart to approve a \$500.00 fee + an additional fee. Motion carried. Motion by Mrotek, seconded by Meixner to table approving the ordinance to the next meeting. Motion carried

Hall reported that at the last Annual Meeting, hiring a police officer was discussed and Hall put it on the Board's agenda for discussion. Meixner said that the Board looked at this before and doing it on our own was cost prohibitive (\$80,000.00 + a new car every 4 years). A part time office would cost approximately \$16.15/hour + a deal for a car, mileage, etc. Mrotek said if you're going that route, the primary use is to enforce Town ordinances. Aubart said that the taxpayers want extra patrol. Mrotek responded by saying that it would be part time and the officer would not be the primary officer on reports. Discussion followed. Aubart said that hiring a police officer is not going to do what people want. Mrotek said the thought is good, but he is not certain we're going to get the bang for the buck. McCue reported that he hasn't received 1 call on this. Hall said that this could be discussed at budget time. Meixner said that we have to be realistic about what it's going to cost per year.

Motion by McCue, seconded by Meixner to use Affordable Property Maintenance for mowing at the same rate as last year. Motion carried.

Public Comment

Motion by Meixner, seconded by McCue to adjourn at 7:29 pm. Motion carried.