

These are the minutes of the regular monthly meeting of the Board of Supervisors of the Town of Bass Lake, Sawyer County held on Monday, March 9, 2020. Members Present: Chairman Justin Hall, Supervisors Dave Aubart, Don Adams, Marshal Savitski, Bob Hammond, Treasurer Kari Aderman and Clerk Erica Warshawsky.

Chairman Hall called the meeting to order at 6:30 pm.

Clerk Warshawsky affirmed agenda was posted in compliance with open meetings law.

Motion by Hammond seconded by Adams to approve the consent agenda listed below less item f:

- a. Approve Agenda
- b. Review and Approve Vouchers for January 2020
- c. Minutes of the January 13, 2020 Regular Meeting
- d. Minutes of the February 10, 2020 Regular Meeting
- e. Minutes of the February 10, 2020 Closed Session
- f. Minutes of the February 3, 2020 Fire Department Meeting
- g. Minutes of the October 3, 2019 Planning Committee Meeting

Motion carried.

Hall presented correspondence Hall reported that a Public Involvement Meeting to be held on March 18, 2020 at 3:00 p. at the LOC Tribal Administration building 2020 regarding the County Road E project that is scheduled for construction in 2021.

Aubart presented the Sawyer County Zoning & Conservation Department bunkhouse questionnaire. Aubart reported that the Sawyer County Zoning Department sent a questionnaire to each town instead of presenting the ordinance first. Aubart reported that the Planning Committee had a good meeting. Aubart the read letter from Sawyer County. Aubart explained that the Planning Committee looked at each question individually and each question was voted on separately. Aubart reported that the Planning Committee had 3 overarching concerns:

1. Ensure that temporary sleeping quarters will not lead to 2 habitable dwellings on one property
2. Find out if at will inspections are legal and explore if permits could be renewed annually, every 3 years or every 5 years
3. Make sure that temporary sleeping quarters are not allowed to become habitable living spaces after approved and forgotten.

Discussion followed regarding fire numbers. Planning Committee Chairman Mark Olson brought up a concern at County and the possibility of having a different color sign and be uniform throughout the County. Discussion followed.

Aubart presented the 5 questions and the Planning Committee's response:

1. Question: If an ordinance was properly drafted to allow temporary guest quarters/bunkhouse that would be less than 500 sq. ft. of area, no kitchen facilities, no walled off bedroom areas, Uniform Dwelling Code (UDC) inspection and would not be able to be rented, would your Township be in favor of an ordinance amendment?

Response: Yes - As stated in Zoning Administrator prelude, these already are in existence and are virtually unregulated. This problem has grown over the last 15 years and will only increase. Currently

these unregulated bunkhouses present a major fire safety issue. If allowed, properly regulate to not become a second habitable dwelling.

Discussion followed.

2. Question: Currently, plumbing is allowed in accessory structures if connected to a code complying septic system. If proper permits for sanitation are granted by our office, should plumbing be allowed in a bunkhouse?

Response: Yes/No - Yes for an accessory structure with temporary guest quarters and No for a separate bunkhouse.

Hall stated that bathroom facilities need to be addressed for both options. Discussion followed. Olson clarified that an accessory structure on vacant land cannot be a bunkhouse. Discussion followed. Edmond Packee raised a concern over residential vs commercial use. Packee stated that if the temporary housing is used commercially, he is concerned about bathroom facilities. Discussion followed.

3. Question: Would your Township be willing to change any of its Uniform Dwelling Code requirements to allow for inspections on new bunkhouses?

Response: Yes

4. Question: Would your Township be willing to change any of its Uniform Dwelling Code requirements to allow for inspections on existing bunkhouses?

Response: Yes

5. Question: Would your Township be willing to discontinue UDC inspections and have Sawyer County administer the UDC inspection program?

Response: Yes – We need to have one ordinance for the County – Towns have different fees and different inspections throughout the County. There is no benefit to a Town to have their own, removes one headache from the Town.

Hall stated that he is 100% for this.

Motion by Adams, seconded by Hammond to approve the questionnaire with the addition of “bathroom facilities to be addressed for both options” under #2. Motion carried.

Fire Chief Marvin Mullet presented Fire Department Report. Mullet reviewed last month’s calls and presented the training update.

Mullet reported that the Fire Department would like to purchase wildfire gear that would be useful for extrication.

Hall presented the Fire Hall update. Hall reported that the air compressor is plumbed in and Highway Crew Chief Truit Campbell will be finishing up.

Hall presented the ISO rating update. Mullet spoke to Don Hanlon from Stone Lake and he will help us out. Mullet reported that it is Hanlon’s belief that in order to count Hayward’s tenders in our ISO rating, we need

to have an Auto Aid Agreement with Hayward for structure fires. Mullet explained that the ISO rating is based on delivering a certain number of gallons per minute for an hour. By ourselves, we can't do it, but with Town of Hayward's tenders we can. Hall stated that mutual aid should meet that requirement and doesn't understand why a separate agreement is needed. Assistant Fire Chief Gordon Zimmerman stated that the County is in the process of working on it. Mullet stated that the ISO rating doesn't matter if you live 5 miles from the Fire Hall. Discussion followed. Hall stated that we have an annual meeting coming up. This was addressed at last year's annual meeting and has been brought up for several years. Hall stated that this test needs to be done sooner rather than later. Discussion followed. Hall stated that Mike Hermann from Hayward can help. Discussion followed.

Mullet reported that Noah Lattin, who works at Nelson Lumber, was asked to join the City of Hayward Fire Department to respond to calls during the day. Mullet does not have a problem with it. Hall doesn't have a problem if Bass Lake has priority during the day. Hermann has offered to supply the gear Hall suggested that Lattin could go under mutual aid without having to join the City of Hayward. Discussion followed.

Hall presented the Fire Hall update. Hall received an estimate from Patko Plumbing out of Rice Lake and was supposed to have a quote from Witsocki. Witsocki was unable to submit a quote. Patko Plumbing submitted a quote for \$2,350.00. Discussion followed. Motion by Aubart, seconded by Adams to approve proposal for water lines. Motion carried.

Highway Crew Chief Truit Campbell presented the Highway Report. Campbell reported that there was 1 plowable event last month with the rest of the month was spent on sanding roads and truck maintenance.

Campbell reported that he has been looking at replacing the plow truck. If the Town had the money right now, the soonest we would be able to get a truck would be next March. Hall asked if it's all brands, Campbell answered yes. Discussion followed. Hall asked when the money would have to be put down and does it pay for us to look this year and bid it out. Discussion followed. Campbell stated that we could bid out in May or June. Hall asked Campbell to report back at the April meeting. Campbell explained that the 2016 Dodge is past its warranty. If anything goes wrong, we pay for it. Campbell reported that we could trade it in and get a new truck. We use that truck every day. Discussion followed. Right now, the trade in value of the truck is between \$20,000.00 - \$22,000.00. Discussion followed. Hall asked the Board's wishes. Campbell reported that 2019 models are available and 2020 models are scarce. Hall asked for a price. Campbell replied \$41,000.00 without a plow (roughly). Hall asked if the plow can be switched over. Truit responded that we could get a different fitting. Discussion followed. Campbell reported that he has the money in the budget. Motion by Aubart, seconded by Hammond to spend a maximum of \$25,000.00 for a new truck and plow. Motion carried.

Campbell reported that a public meeting will be held on Thursday regarding the County Road E project. The meeting will address where, when and if LCO Development can cut across using Thoroughfare Road and Thoroughfare Bridge. Campbell reported that Thoroughfare Bridge can handle anything, but the road can't and this needs to be addressed before it's too late. Campbell recommended designating Thoroughfare Road as Class B. Campbell reported that Sand Lake is discussing this as well. Motion by Aubart, seconded by Adams to designate Thoroughfare Road as Class B. Discussion followed. Motion carried.

Campbell reviewed the 2020 Road Improvements/Maintenance chart he included in his Highway Report with the Board. Discussion followed. Hall asked if there has been success with spray patch. Campbell answered yes. The Board will review and bid out in May. Campbell requested suggestions.

Treasurer Kari Aderman presented the Treasurer's Report. Aderman reported that as of February 29, 2020 the Town has a total of \$471,876.69 in all their accounts. The Clerk and Treasurer balanced for the month. Motion by Savitski, seconded by Aubart to accept the Treasurer's report. Motion carried.

Clerk Warshawsky presented the Clerk's Report. Warshawsky reported that the February election went well. For the April election, the Wisconsin Elections Commission is asking clerks to come up with a plan to address COVID-19. Warshawsky reviewed her plan with the Board, keeping the general layout the same, but making some modifications like making the supervisor's office a poll worker area, moving food and coffee from the kitchen to the supervisor's office and having Purell, masks and gloves available.

Old Business - none

Hall reviewed the nuisance complaint list. Hall reported that the list is basically the same list. LCO is handling some of the properties. Hall needs to review some of the properties before sending a letter. Hall will review the properties on the list as soon as the weather breaks. Hall asked anyone with a nuisance complaint to please submit the name to Warshawsky.

Hall presented the Operator License Application for Jeannie Buckholtz. Discussion followed. Motion by Aubart, seconded by Adams to approve the application. Motion carried.

Motion by Hammond, seconded by Savitski to appoint Shelley Paine as an election inspector. Motion carried.

Hall announced that the Annual Town Meeting will be held on Tuesday, April 21, 2020 at 6:00 pm with the regular meeting to follow.

Public Comment

**CLOSED SESSION** pursuant Wis. Stats. § 19.85 (1)(c)(f)(e)(g) and § 19.85 (2) to consider employment, compensation or performance evaluation data of any public employee, to consider financial, medical, social or personal histories or disciplinary data to specific persons and for conferring with legal counsel. The Town Board may reconvene into open session. – None

Motion by Aubart, seconded by Adams to adjourn at 7:38 pm. Motion carried.