

These are the minutes of the regular monthly meeting of the Board of Supervisors of the Town of Bass Lake, Sawyer County held on Tuesday, April 11, 2024 in person and using Zoom. Members Present: Supervisors Don Adams, Jim Evans, Dave Aubart, Treasurer Laura Bruce and Clerk Tammy Brown.

Chairman Hall called the meeting to order at 6:35 pm.

Clerk Brown affirmed that the agenda was posted in compliance with open meetings law.

Motion by Adams, seconded by Aubart to approve the consent agenda below:

- a. Approve Agenda
- b. Review and Approve Vouchers for March 2024
- c. Minutes of the Fire Dept. February 5, 2024 Business Meeting
- d. Minutes of the Fire Dept. March 4, 2024 Business Meeting
- e. Minutes of the March 11, 2024 Regular Meeting
- f. Minutes of the April 1, 2024 Business Meeting

Motion carried.

Correspondence: None

Chairman Hall recognized Planning Committee Chairman, Bond Sutton who presented an update for the Room Tax Sub-Committee update. Sutton stated received a quote from Complete Computer Solution (CCS) for developing tourism website and would discuss at next Planning Committee meeting in May. Sutton also expressed interest in creating a Facebook page for social media. Discussion followed.

Fire Secretary Allysa Headley presented the Fire Department Report stating there were 3 calls in the month of March.

Secretary Headley presented two purchase forms for approval. One for the purchase of gas meter and one for purchase of light kits for brush truck. Discussion followed. Motion by Adams, seconded by Aubart to approve both purchases.

Motion carried.

Fire Secretary Allysa Headley reported there was a fire inspection that passed with one adjustment to be made to 2% fire due purchases. Healey also stated the inspector shared some forms with them. Headley reported they clarified with the inspector that their business meetings do not require public notice. Chairman Hall stated they do not require posting if there is not a quorum of the board members present at their meeting and if a quorum of board members is present then it becomes a public meeting and must be noticed properly. Headley also stated that they inquired about the fire department donation fund account should be owned by the fire department and not part of the Town fund accounts and that 2% fire dues purchases do not need board approval. Chairman Hall stated that as to the donation account funds and purchases the Fire Department bylaws were set-up in that manner when the Fire Department was created.

Chairman Hall stated he is waiting for information from Mike Herman regarding the update on the Fire Department new building versus remodeling. Hall stated that the board may look into having an Engineer come and inspect the building and give a full report with recommendations. Hall also stated that if a new building is the recommendation, then that decision will need to go to a referendum vote by the town electors per the State of Wisconsin. Discussion followed.

Highway Crew Chief Truit Campbell presented the Highway Report stating most of the month was spent doing general maintenance and remodeling of lobby at Town Hall and end of month spent plowing roads and plow drifts.

Campbell presented 4 camping permits for approval stating all had permits last year. Motion by Aubart, seconded by Adams to approve camping permits as presented. Motion Carried.

Cambell reported that the Town received \$6,492.08 from the WI Department of Administration for reimbursement for the 2022 Disaster Fund to assist towns with wages paid for clean-up from the snowstorm. Campbell requested the reimbursement be put towards Highway wages. Chairman Hall stated it would be applied to Highway wages as that is what the grant states it is for.

Campbell gave an update on road grants. Discussion followed.

Treasurer Laura Bruce reported most of Town funds have been transferred from Johnson Bank to Frandsen Bank with the exception of the general checking account as we are waiting for remaining items to clear that account.

Treasurer Bruce reported as of March 31, 2024 there was \$565,511.30 in all accounts. Motion by Adams, seconded by Aubart to approve the March Treasurer's report. Motion Carried.

Clerk Brown shared the election results of the April 2, 2024 Spring Election stating there were a total of 408 voters with 66 of those voters being absentee voters. Clerk Brown reported the Chief Election Inspectors received many compliments regarding the change of the layout of the town hall during the election. Clerk Brown presented three (3) new election inspectors for approval. Motion by Adams, seconded by Aubart to approve additional election inspectors as presented. Motion carried.

Clerk Brown presented update on the 2024 shared revenue received from the WI Department of Revenue (DOR) with the new reporting requirements for Maintenance of Effort (MOE) stating the Town would not be required to report on the Law Enforcement metrics due to the population of Bass Lake being under 20,000. Clerk Brown stated the Town would be required to report the Fire/EMS metrics and requested the information be provided to the Clerk to file since the Clerk will be responsible for reporting. Clerk Brown also reported that she already has access to the WI DOR website to report the MOE data.

Clerk Brown presented a quote from Spectrum for the new phone system and options for updating internet speed and Wi-Fi. Clerk Brown shared some of the updated features with the new phone system such as auto attendant, voicemail to email, and new equipment. Discussion Followed. Motion by Aubart, seconded by Adams to approve purchase of new phone system with installation and upgrading internet speed and add Wi-Fi. Motion carried.

Highway Chief Campbell presented an update to the 2024 Spring Clean-up event on May 18, 2024 from 9:00 am until 5:00 pm. Discussion followed.

Chairman Hall provided update from the Annual Meeting regarding the Public Reserve Strip.

Chairman Hall Stated Planning Committee chair, Bond Sutton is working on creating a list of the Town assets.

Public Comment

Motion by Aubart, seconded by Adams to adjourn at 7:25 pm. Motion carried.